



## CREDIT APPLICATION

Legal Company Name: \_\_\_\_\_ Year Established: \_\_\_\_\_

Trade Name: \_\_\_\_\_ Subsidiary of: \_\_\_\_\_

Corporation       Partnership       Sole Proprietor       Other \_\_\_\_\_

GST#: \_\_\_\_\_

Physical Address

Suite/Unit: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Prov/State: \_\_\_\_\_ PC/ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Toll Free: \_\_\_\_\_

Head Office:  Same as Physical Address

Suite/Unit: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Prov/State: \_\_\_\_\_ PC/ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Toll Free: \_\_\_\_\_

**Please Note:** Our policy is to either fax or email our invoices and PODs. We prefer to email these documents to provide the best quality reproduction of the original to our customers. Original documents remain on file at our office without exception and will not be released.

## BANK REFERENCES

Bank: \_\_\_\_\_ Account #: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Contact: \_\_\_\_\_



## CONTACTS

### DISPATCH

Contact Person: \_\_\_\_\_

After Hours Phone: \_\_\_\_\_

### ORDER DESK

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### SHIPPING

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### BILLING

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### A/P

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_



## TRADE CREDIT REFERENCES

1 Vendor Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Address: \_\_\_\_\_

2 Vendor Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Address: \_\_\_\_\_

3 Vendor Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Address: \_\_\_\_\_

4 Vendor Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Address: \_\_\_\_\_

Applicant agrees the following terms and conditions apply to all purchases and credit, if allowable by law. All overdue invoices bear interest at 1.5% per month on unpaid balance. Applicant will pay all costs of collection, including but not limited to attorney fees and court costs. Credit Line granted to Applicant may be terminated, altered, suspended or otherwise changed at any time, with or without cause. The term of all transactions shall be stated on Vendor's documents, which shall govern all transactions, regardless of conflicts, if any, with Applicant's documentation. Applicant hereby authorizes vendor, or vendor's representative to contact all references, whether listed herein or not, and to receive their credit information, including confidential information, as Vendor may request. Applicant understands acceptance of this application by Vendor does not constitute an extension of credit nor promise to extend credit. Any extension of credit by Vendor does not constitute a promise to extend additional or future credit.

Date: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_